

Informal Joint Performance and Audit Scrutiny Committee



Forest Heath
District Council

Title:	Agenda									
Date:	Thursday 30 July 2015									
Time:	5.00pm									
Venue:	Council Chamber District Offices College Heath Road Mildenhall									
Full Members:	<p style="text-align: center;">Chairman Colin Noble</p> <p style="text-align: center;">Vice Chairman Louis Busuttill</p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"><u>Conservative Members (8)</u></td> <td style="vertical-align: top;">David Bimson Ruth Bowman Louis Busuttill Brian Harvey</td> <td style="vertical-align: top;">Louise Marston Christine Mason Colin Noble Lance Stanbury</td> </tr> <tr> <td style="vertical-align: top;"><u>West Suffolk Independent (1)</u></td> <td style="vertical-align: top;">Andrew Appleby</td> <td></td> </tr> <tr> <td style="vertical-align: top;"><u>UKIP (1)</u></td> <td style="vertical-align: top;">Peter Ridgwell</td> <td></td> </tr> </table>	<u>Conservative Members (8)</u>	David Bimson Ruth Bowman Louis Busuttill Brian Harvey	Louise Marston Christine Mason Colin Noble Lance Stanbury	<u>West Suffolk Independent (1)</u>	Andrew Appleby		<u>UKIP (1)</u>	Peter Ridgwell	
<u>Conservative Members (8)</u>	David Bimson Ruth Bowman Louis Busuttill Brian Harvey	Louise Marston Christine Mason Colin Noble Lance Stanbury								
<u>West Suffolk Independent (1)</u>	Andrew Appleby									
<u>UKIP (1)</u>	Peter Ridgwell									
Substitutes:	Named substitutes are not appointed									
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.									
Quorum:	Three Members									
Committee administrator:	Christine Brain Scrutiny Officer Tel: 01638 719729 Email: christine.brain@westsuffolk.gov.uk									

5.00pm	Informal discussions with St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee on the four substantive items listed below under Items 5 to 8 inclusive, to be held in the <u>Council Chamber.</u>
5.30pm	The formal meeting of the Performance and Audit Scrutiny Committee will commence at 5.30pm or immediately following the conclusion of the informal discussions, whichever is the later, in the <u>Council Chamber.</u>

All Members of St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee have been invited to attend the meeting to enable informal discussions on the reports listed in Items 5 to 8 inclusive below to take place between the two authorities:

COUNCILLORS

Conservative Members (8)	Sarah Broughton Betty McLatchy Paula Wade	Carol Bull Karen Richardson Patsy Warby	Beccy Hopfensperger Peter Thompson
-----------------------------	---	---	---------------------------------------

Charter Member (1) David Nettleton

UKIP Member (1) Barry Robbins

SUBSTITUTES

Conservative Members (3)	Jeremy Farthing	David Roach	Ivor McLatchy
-----------------------------	-----------------	-------------	---------------

Charter Member (1) Diane Hind

UKIP Member (1) John Burns

On the conclusion of the informal joint discussions, Members of St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee will withdraw from the Council Chamber to the Training Room to hold their meeting and Forest Heath's Performance and Audit Scrutiny Committee will continue as follows:

Agenda

Procedural Matters

Page No

Part 1(A) - Public

- 1. Apologies for Absence**
- 2. Substitutes**
- 3. Minutes** **1 - 10**

To confirm the minutes of the meeting held on 4 June 2015 (copy attached).
- 4. Public Participation**

Members of the public who live or work in the District are invited to put one question/statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time of the meeting is scheduled to start.

There is an overall limit of 15 minutes for public speaking, which, may be extended at the Chairman's discretion.

(Following the informal discussions held with St Edmundsbury Borough Council's Performance and Audit Scrutiny Committee on Items 5 to 8 below, Members are reminded that no further debate shall take place. However, Members are requested to either formally note/resolve Items 5 to 8 below).
- 5. Balanced Scorecard and Quarter One Performance Report 2015-16** **11 - 32**

Report No: **PAS/FH/15/016**
(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/15/017)
- 6. West Suffolk Risk Management Approach and Principles** **33 - 42**

Report No: **PAS/FH/15/017**
(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/15/018)
- 7. West Suffolk Strategic Risk Register Quarterly Monitoring Report - June 2015** **43 - 56**

Report No: **PAS/FH/15/018**
(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/15/019)

- 8. Work Programme Update** **57 - 62**
Report No: **PAS/FH/15/019**
(For reference purposes, St Edmundsbury Borough Council's Report Number is PAS/SE/15/020)

Part 1(B) – Public

- 9. Financial Performance Report (Revenue and Capital) Quarter One (April - June 2015)** **63 - 84**
Report No: **PAS/FH/15/020**
- 10. Annual Treasury Management Report 2014-2015** **85 - 106**
Report No: **PAS/FH/15/021**